

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHAPEL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Chapel Creek Community Development District was held on **Monday, November 4, 2013, at 11:10 a.m.** at the offices of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum:

John Blakley	Board Supervisor, Chairman
Bob Bishop	Board Supervisor, Assistant Secretary
David Jae	Board Supervisor, Assistant Secretary

Also present were:

Scott Brizendine	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine called the meeting to order and read the roll call confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted that there were no members of the general audience present to provide any comments on agenda items.

THIRD ORDER OF BUSINESS

**Administration of Oath of Office to Newly
Elected Supervisors**

Mr. Brizendine stated that just prior to this meeting a Landowner's Election was held during which John Blakley and David Jae were re-elected to the Board. He stated that as a licensed Notary in the State of Florida, he administered the oath of office to them prior to the meeting in order to establish a quorum. He noted that the oath would be administered to Mr. Jones at a later date.

THIRD ORDER OF BUSINESS

Consideration of Minutes from the Board of Supervisors' Meeting on October 9, 2013

On a Motion by Mr. Bishop, seconded by Mr. Jae, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's Meeting on October 9, 2013, for Chapel Creek Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for September

There were no questions regarding any of the expenditures.

On a Motion by Mr. Jae, seconded by Mr. Bishop, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures paid for the period of September 1-30, 2013 (\$173.51) for Chapel Creek Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Series 2006 Construction Requisitions #179 -#181

Mr. Brizendine stated that the requisitions can be found behind tab 3 and explained that each has been approved by the Chairman and District Engineer.

REQ. #	PAYEE	AMOUNT
179	Aventura Nursery & Landscaping, Inc.	\$71,633.74
180	Clearview Land Design, P.L.	\$4,283.49
181	Seminole Walls	\$49,436.10

On a Motion by Mr. Bishop, seconded by Mr. Jae, with all in favor, the Board of Supervisors approved the Series 2006 Construction Requisitions #179 - #181 for Chapel Creek Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2014-02, Canvassing and Certifying Election Results

Mr. Brizendine reviewed Resolution 2014-02 stating that it certifies the results of the landowner's election that was held just prior to this meeting where David Jae and Chip Jones each received 590 votes and four year terms, and John Blakley received 589 votes and a two year term. He confirmed that Mr. Jae and Mr. Blakley would continue to serve in their respective seats and Mr. Jones would replace Mr. Puzzitiello in seat 2.

On a Motion by Mr. Jae, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved Resolution 2014-02 Canvassing and Certifying the Election Results of David Jae and Chip Jones each receiving 590 votes and four year terms and John Blakley receiving 589 votes and a two year terms for Chapel Creek Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2014-03, Re-Aligning Officers

Mr. Brizendine explained that it is customary to re-align officers after an election and asked if there was any consideration of appointing a Chairman. He noted that he has provided a revised resolution correcting a typo to the version provided in the agenda book.

On a Motion by Mr. Bishop, seconded by Mr. Jae, with all in favor, the Board of Supervisors appointed John Blakley as Chairman for Chapel Creek Community Development District.

Mr. Brizendine asked if there was any desire to make any other changes to the officers other than naming Chip Jones as an Assistant Secretary rather than Mr. Puzzitiello. He explained that he would also ask that he and Cordell Matthews be named as Assistant Secretaries for signatory purposes. A brief discussion ensued regarding who should serve as Vice Chairman and it was decided that it should be Bob Bishop.

On a Motion by Mr. Jae, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved Resolution 2014-03, naming John Blakley as Chairman, Bob Bishop as Vice Chairman, and David Jae, Tim Murray, Chip Jones, Scott Brizendine, and Cordell Matthews as Assistant Secretary for Chapel Creek Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report.

B. District Engineer
Not present.

C. District Manager

Mr. Brizendine stated that he would check with the Board when it is time to submit the tentative agenda for December as at this point he does not feel there will be a need to meet unless there is a contract that needs to be approved. He stated that he and Mr. Brown are still working on the landscape maintenance contract with K Johnson Landscaping to consolidate the pond bank contract and the common area maintenance contract into one contract.

NINTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests at this time.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Blakely, seconded by Mr. Jae, with all in favor, the Board of Supervisors adjourned the meeting at 11:17 a.m. for Chapel Creek Community Development District.


Assistant Secretary


Chairman/Vice Chairman